

MEETING MINUTES

Project Name: IPRS	Doc. Version No: 1.0	Status: Final	Date: 4/14/04
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Meeting Name: IPRS Core Team Meeting
Facilitator: Thelma Hayter, DMH
Scribe: Debra Haraway
Date: 4/14/04
Time: 10 - 11 a.m.
Location: Crossroads, Conference Room 3

IPRS Core Team Attendees:

✓ Betty Cogswell
 ✓ Bobby Minish
 ✓ Cathy Bennett
 ✓ Cheryl McQueen
 ✓ Debra Haraway
 ✓ Deborah Merrill
 ✓ Gary Imes
 ✓ Joyce Sims
 ✓ Kellie Fessler
 ✓ Paul Carr
 ✓ Rick Debell
 ✓ Thelma Hayter

Others:

✓ Tim Sullivan
 Christie Harris

Attendees:

✓ Alamance-Caswell
 ✓ Albemarle
 ✓ Catawba
 ✓ Centerpoint
 Crossroads
 Cumberland
 Durham
 ✓ Eastpointe
 ✓ Edgecombe-Nash
 Foothills
 Guilford
 ✓ Johnston
 ✓ Lee-Harnett
 ✓ Mecklenburg
 Neuse
 ✓ New River

Onslow
 ✓ OPC
 Pathways
 Pitt
 Riverstone
 Roanoke-Chowan
 ✓ Rockingham
 ✓ Sandhills/Randolph
 SE Center
 SE Regional
 ✓ Smoky Mountain
 ✓ Tideland
 ✓ VGFW
 ✓ Wake
 ✓ Western Highlands
 Wilson-Green

Agenda:

Item No.	Topics
1.	Division and EDS Review Upcoming checkwrites-, April 16, 30 Tim Sullivan: ACTT-Methadone Administration Services BugCentral Status Key CSRs Operations Support - File Maintenance, Security, and Help Desk
2.	Area Programs Roll Call Questions/Comments about Upcoming Checkwrites- 16, 30 Agenda items <ul style="list-style-type: none">• Approve 3/31/04 minutes for posting• IPRS questions or concerns• Tim Sullivan-ACTT-Methadone Administration Services Value Option Letters-approval letter-service is denied• Farewell to Jean Revenew• Any other area program questions/comments <ul style="list-style-type: none">• DMH and/or EDS Concluding Remarks

ADMINISTRATION NOTES (10 A.M. DIVISION AND EDS REVIEW)

Item No.	Topics
1.	Questions/Comments about Upcoming Checkwrites- April ,16, 30- No comments
2.	Tim Sullivan- ACTT-Methadone Administration Services- no change, waiting on email from DMA. H2012-HA & HB Memo came through regarding audit-1 provider bill for 1 day. Change was made 4/8
3.	Bug Central Status- Down to 5 bugs.
4.	TPA- Received Onslow's TPA last week
5.	Key CSRs – Had discussion about key CSR's. Timing of the AR Adjustment claims for Retro Medicaid. Discussion on what we need to do if we can't move money up on -RCC 1138- June 18 th target date.
6.	Operations Support – File Maintenance, Security, Help Desk N/A

ADMINISTRATION NOTES (10:30 AREA PROGRAMS CONFERENCE CALL)

Item No.	Topics
1.	Roll Call (See page 1 for meeting AP participants) (Please mute phones or refrain from excess activity to help with communications.)
2.	Questions/Comments about upcoming checkwrites – April 16, 30 - no concerns
3.	Agenda items: Approve 3/31 meeting minutes for posting- Tim Sullivan- ACTT-Methadone Administration Services- Waiting for a memo from DMA. Value Option letters are being tested. H2012-audit will be added to allow only 1 provider per day.
4.	<ul style="list-style-type: none"> • Other Questions/Comments: • Q- Do adjustments count for 50 limitations? • A- Not any more-DB2 gets rid of limitations • Q- Sandhills-Any problems with DB2 issue? • A- No problems • Adrienna from Mecklenburg having problems with parsing 835. Cheryl will review. • EDS will be trading partners with IPRS through June 2006. No changes until then. • Q-Mark from Lee Harnett-We have 4 checkwrites in June. Is the April cut off still good until June 25th? • A-Yes • Q-Adrienna from Mecklenburg- 277 files are pending, can a code be included? • A- No, This is a HIPAA file so we can not change the layout. • Jean Revenew is leaving on April 22nd. <p>Q- Western Highland- cleaning up old Medicaid Adjustment claims. Need to add units. Tim will talk to the Adjustment team.</p>
5.	DMH and/or EDS concluding remarks

Action Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
AI1.	7-23-03	DMH IT Services will perform follow-up procedures regarding jail diversion allocation.	Betty Cogswell Rick DeBell	Short term/long term solution proposed. Long term encompasses changes to the eligibility file; covers more than jail diversion.	No change	
AI2.	10-8-03	Western Highlands merger.	Rick DeBell	Communicate with Lisa and Wanda possible impacts resulting from the merger.	No change	
AI3.	10-22-03	Area Programs that have not sent their consolidated TPA Durham, and Foothills.	Paul Carr	EDS will perform follow-up procedures (receiving compliant 835 for these Area Programs who have not forwarded a consolidated TPA for EDS signature).		

Issue Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
II1.						